

COVID-19 Declaration Form – Visitor Entry

The Children's Center is taking a highly precautionary approach to manage the spread of COVID-19, which is in line with the latest national and local health advice.

As part of this approach, we are restricting visits to any of our Schools where the purpose of the visit is not considered essential for the ongoing operation of the agency.

If the visit is considered essential, we ask each visitor to confirm the following before they can conduct business in a building:

- ☐ That you have not travelled overseas within the last 14 days;
- ☐ That you are not showing signs and symptoms of COVID-19 (fever; flu like symptoms such as coughing, sore throat or headaches; or have difficulty breathing);
- ☐ That you have not had close or casual contact* with a person who has been confirmed with COVID-19; and
- ☐ That you will follow the School's directions regarding hand hygiene while on campus, including sanitising your hands prior to commencing your visit.
 - This includes wearing a mask at all times and maintaining social distancing.

Visitor Details:

Name	
Mobile	
Date of Visit	
Signature	

* **Casual** contact is having been face-to-face for less than 15 minutes, or in the same closed space for less than two hours, with someone who has been diagnosed with COVID-19 when that person was infectious. **Close** contact is having been face-to-face for at least 15 minutes or been in the same closed space for at least two hours, with someone who has been diagnosed with COVID-19 when that person was infectious.

Staff member confirms temperature below 100.4

Visitor allowed to enter building? YES NO



Help us keep COVID-19 away

If you are visiting our School, please observe the following good hygiene practices to reduce the risk of infection with COVID-19:

- Sanitise your hands when entering the School and at regular intervals.
- Wash your hands regularly for 20 to 30 seconds.
- If soap and water is not available, use an alcohol-based hand sanitiser.
- Hand sanitiser does not replace washing your hands after using the bathroom.
- Avoid touching your eyes, nose and mouth.
- Cover your mouth and nose when coughing and sneezing with a tissue or cough into your elbow.
- Dispose used tissues into a bin immediately and wash your hands afterwards.
- Practice social distancing:
 - Keep a distance of **6 feet** between you and other people
 - Avoid crowds and large public gatherings
 - Avoid shaking hands or any other physical contact
- **Wear a mask at all times.**

Thank you for your support!